**Tentative Meeting Agenda**

**Monday, December 7, 2020**

 **3:30 pm – 5:00 pm**

**Location:** [**https://astatecall.zoom.us/j/219367161**](https://astatecall.zoom.us/j/219367161)

Meeting ID: 219 367 161

Members present: Kimberley Davis, Susan Whiteland, Dixie Keyes, Prathima Appaji, Audrey Bowser, Nicole Covey, Jacques Singleton, Sarah Labovitz, Mary Jane Bradley, Blair Dean, quorum met

1. Approval of previous meeting minutes
	1. Minutes were approved by Susan Whiteland and seconded by Jacques Singleton
2. Assign review of assessments, committee timelines
	1. EDA, Praxis II and edTPA information was collected during assessment day; therefore, it was not necessary to discuss these agenda items.
	2. February 8—Technology Survey and Diversity Survey
		1. These surveys were discussed briefly in conjunction with discussion about the annual report
		2. Diversity survey will be considered in January to determine if it is outdated and a new survey is needed.
		3. Technology survey may be considered in January based on updated technology plan of action
	3. March 8—IPAC Annual Report and General Recommendations (Due to Head of Unit by March 31st) (Nicole)
		1. This was not discussed
3. Status update on previous year’s IPAC Annual Report and Head of Unit response
	1. Technology Assessment Plan
		1. Discussion about whether to proceed with plan as written or focus on integrating technology in individual programs as individual programs determine.
		2. Will be discussed in more detail in January
	2. Diversity Survey
		1. Discussion on condition of present survey and implied needs to add CRT as an EPP wide focus area
		2. IPACT members will receive information via email collected from current survey and will be given an opportunity to evaluate an updated, valid and reliable survey used by another institution prior to January meeting
		3. All IPACT members were charged with bringing ideas to the January meeting of how CRT can be implemented EPP wide and via individual programs.
	3. General Recommendations
		1. No genereral recommendations were made
	4. Recommendations forwarded to COPE
		1. No recommendations to COPE were made
4. Next meeting is scheduled for January 11th
	1. Doodle Poll will be sent to check for better meeting times for 2021
5. Adjourn
	1. Motion made by Sarah Labovitz and seconded by Blaire Dean
	2. Meeting adjourned at 5:00